

Torres High School Club Application

Basic Information

Name of Club/Organization	SkillsUSA
Purpose of Club/Organization	SkillsUSA is a national nonprofit organization serving middle school, high school and college students who are preparing for careers in trade, technical and skilled service occupations. SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce.

Club Contact Information

	Name (First and Last)	Email Address
Student Leader	Lailha Killion	23lailhmk626@madera.k12.org
Faculty Advisor	Alan Revilla	alanrevilla@maderausd.org

Meeting Information

How often will your club meet?	Once a month
Location/Zoom Link	Room G1010
Meeting Time	Lunch Period

Note: Club Secretary is required to take minutes of each meeting and submit them along with any approved finances to the Activities Offices

The following forms must also be submitted for consideration:

- Club Constitution
- Club Petition Roster
- Club Budget Form
- Club Advisor Contract

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For Activities Office Use Only

Club Type (check one):

	Club	<input checked="" type="checkbox"/>	Organization		Sport
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Approved by ASB On: ~~(Insert Date)~~ 10/27/20

Disapproved by ASB On: (Insert Date)

Reason for Disapproval: (List Reason)

	Print Name	Signature
ASB Officer	Daniella Fernandez	Daniella Fernandez
Activities Director	Bryan Speed	Bryan Speed
Principal	Sabrina Rodriguez	Sabrina Rodriguez



SkillsUSA Club Constitution **Torres High School**



I. Goals and Purposes

The SkillsUSA club is organized for the purpose of bringing together students with an interest in the vocational / Industrial / Engineering fields, go on field trips, participate in competitions, and work together towards campus community awareness projects, displays and other various projects.

II. Officers

A. President

The President should preside at all meetings, unless there is a justifiable cause.

B. Vice-President

The vice-president should preside in the absence of the president.

C. Secretary

The secretary should take minutes at all meetings and do tasks assigned by the president.

D. Treasurer

The treasurer is responsible for club fund raisers and handling funds.

III. Election of officers

Ballots will be given to members who have paid dues to vote for officers. Officers will be elected by majority rule.

IV. Membership Requirements

All active members must pay \$3.00 dues and attend all meetings possible.

V. Financing

Club financing activities will be determined by the club members, along with the treasurer, with the consent of the advisor.

VI. Meeting Procedure

Meetings will be held regularly or as needed. Students will have the opportunity to discuss topics and organized for necessary upcoming fundraisers or events.

VII. Amendments

Amendments may be added with two-thirds of the club members in good standing voting on each amendment, and with the consent of the advisor.

Torres High School Club Petition Roster

School Year	2020-2021
Term (Fall or Spring)	Fall
Name of Club Advisor	Alan Revilla

Club Officers:

Position	Print First and Last Name
President	
Vice President	
Secretary	
Treasurer	
Other:	
Other:	

Potential Club Members:

You must have at least 8 club members to be an official recognized club at Torres High School.

[illegible]

Torres High School Club Budget

School Year: 2020-2021

Name of Club: (SkillsUSA) As of (date): (9/18/20)

Part I: Revenue (add additional pages if necessary)

Revenue Description (Fundraisers, Donations... etc.)	Prior Year Budgeted Revenue	Current Year Estimated Revenue
N/A at this time	N/A	0
		0
		0
		0
	Total	\$0.00

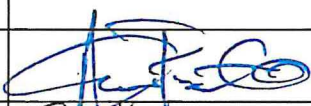

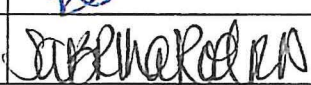
Part II: Expenditures

Expenditure Description <i>What will you spend money on?</i>	Prior Year Budgeted Revenue	Current Year Estimated Revenue
N/A	0	0
	Total	\$0.00

Part III: Ending Balance

1. Total Revenue (Part 1) minus Expenditures (Part 2): **(Insert Totals)** ^{\$}0
2. Plus carryover from prior year (ending balance on account statement): **(Insert Totals)** ^{\$}0
3. Projected Balance (Add Lines 1 and 2): **(Insert Totals)** ^{\$}0

Part IV: Budget Submission and Approval

	Name	Signature	Date
Student Club Representative			
Club Advisor	ALAN REYLLA		10/29/20
ASB Officer	Daniella Fernandez	Daniella Fernandez	10-29-20
Activities Director	Bryan Speed		10/29/20
Principal	Sabrina Rodriguez		10/29/20

Torres High School Club Application

Basic Information

Name of Club/Organization	Latinx Culture Club
Purpose of Club/Organization	Cultural Awareness and Promote Positive School Culture

Club Contact Information

	Name (First and Last)	Email Address
Student Leader	Luisa Bernabe-Cantoral	23luisab815@maderak12.org
Faculty Advisor	Jamie Garcia Marisol Iniguez	jamiegarcia@maderausd.org marisoliniguez@maderausd.org

Meeting Information

How often will your club meet?	Weekly & Bi-Weekly
Location/Zoom Link	https://maderausd.zoom.us/j/89213832021
Meeting Time	3:30pm

Note: Club Secretary is required to take minutes of each meeting and submit them along with any approved finances to the Activities Offices

The following forms must also be submitted for consideration:

- Club Constitution
- Club Petition Roster
- Club Budget Form
- Club Advisor Contract

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For Activities Office Use Only

Club Type (check one):

<input type="checkbox"/>	Club	<input type="checkbox"/>	Organization	<input type="checkbox"/>	Sport
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Approved by ASB On: (Insert Date) 11/3/2020

Disapproved by ASB On: (Insert Date)

Reason for Disapproval: (List Reason)

	Print Name	Signature
ASB Officer	Daniella Fernandez	Daniella Fernandez
Activities Director	Bryan Speed	BS
Principal	Sabrina Rodriguez	Sabrina Rodriguez

LATINX CULTURE CLUB CONSTITUTION

Article I: Name

Section I: The name of this organization shall be Latinx Culture Club.

Article II: Objectives and Activities

Section I: The objectives of this organization shall be

- A. To give a positive image to our culture and teach the rest of the public an idea about our culture.
- B. Stress the importance of higher education as a means to help one another.
- C. Organize events to practice our language and culture as well as to give others the opportunity to learn and share our culture.

Section II: The activities of this organization shall be in accordance with its objectives.

Article III: Membership

Section I: Membership shall include only those students that are currently enrolled at Matilda Torres High School.

Section II: Other requirements for maintaining membership include:

- A. Volunteering to at least 2 school events
- B. Attending 75% of the meetings by May 1st to attend end of year trip/activity
- C. All members are required to follow our Behavior Standards (TOROS)

Article IV: Officers

Section I: Officer Positions for this organization shall include:

- **President**
 - Preside over all meetings/call special meetings
 - Plan and prepare an agenda for all meetings
 - Act as a facilitator of group discussion by summarizing, clarifying, etc.
 - Work closely with the student club advisor on all planning
 - Participate in student club activities
- **Vice-President**
 - Work closely with the president
 - Serve as the ASB president if the president becomes unable to fulfill their duties
 - Work with the president and treasurer to prepare the budget and calendar
 - Help the president prepare the meeting agenda
- **Secretary**
 - Prepare and distribute meeting agendas
 - Notify members of upcoming meetings
 - Take attendance at meetings and keep permanent attendance records
 - Maintain accurate minutes of all meetings, including date and place, presiding officer and business conducted.
 - Prepares the minutes in the prescribed format by the next meeting for distribution to all members
 - Keep copies of activity calendars and special events

LATINX CULTURE CLUB CONSTITUTION

- **Treasurer**

- Maintain a complete and accurate record of all ASB receipts and disbursements
- Prepare monthly reports for the student council on the ASB bank balances, receipts and disbursements to date
- Work with the ASB to prepare revenue potential forms to ensure successful fundraisers and adequate internal controls
- Work closely with the president and vice president to prepare an annual budget
- Authorize purchase orders/expenditure approvals prior to spending
- Fundraising Coordinator

- **Activities Coordinator**

- Publicize all school activities through google classroom, social-media, school boards around campus, posters around campus

They shall serve for the duration of one school year

Section II: Each officer shall be a member in good standing.

Article V: Elections

Section I: Election of new officers shall be conducted at a meeting during the month of September, which will thereafter be reported by request to the appropriate student body officer.

Section II: If there are objective requirements to apply as an officer, those requirements are

- Must attend majority of the meetings
- Must attend majority of the events/activities

Section III: All elections of officers shall be conducted in a manner fair to all applications. The process of elections shall be conducted in the following manner:

Shall be elected by a majority of members. Election votes will be counted by the advisor during a meeting at the end of the voting period.

Article VI: Appropriations & Accountability

Section I: All financial appropriations shall be made at the consent of two-thirds of the members and **MUST** be recorded in the minutes of the organization.

Section II: The club shall comply with all rules and requirements set forth by the Associated Student Body. These requirements include submitting meeting minutes, yearly budget, fundraiser requests, and revenue potential forms in a timely manner. ASB will inform all clubs of additional requirements throughout the year.

Article VII: Amendment

Section I: Amendments to this constitution shall be adopted with a two-thirds vote of the members present at a regular meeting. Propose amendments to this constitution should be submitted to the ASB Club Commissioner to be presented to the Executive Board.

LATINX CULTURE CLUB CONSTITUTION

Luisa Bernabe-Cantoral
Student Representative

ID # 18815

Date: October 9, 2020

Marisol Iniguez
Club Advisor

[Signature]
Club Advisor

10/14/20
Date

10/19/20
Date

**Torres High School
Club Petition Roster**

School Year	2020-2021
Term (Fall or Spring)	Fall 2020
Name of Club Advisor	Latinx Culture Club

Club Officers:

Position	Print First and Last Name
President	
Vice President	
Secretary	
Treasurer	
Activities Coordinator	

Potential Club Members:

You must have at least 8 club members to be an official recognized club at Torres High School.

Torres High School Club Budget

School Year: 2020-2021

Name of Club: (Latinx Culture Club) As of (date): (10/9/20)

Part I: Revenue (add additional pages if necessary)

Revenue Description (Fundraisers, Donations... etc.)	Prior Year Budgeted Revenue	Current Year Estimated Revenue
	Total	\$0


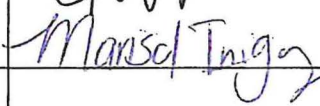

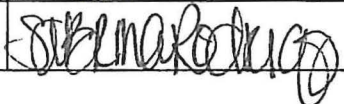
Part II: Expenditures

Expenditure Description What will you spend money on?	Prior Year Budgeted Revenue	Current Year Estimated Revenue
	Total	\$0

Part III: Ending Balance

1. Total Revenue (Part 1) minus Expenditures (Part 2): **(\$0)**
2. Plus carryover from prior year (ending balance on account statement): **(\$0)**
3. Projected Balance (Add Lines 1 and 2): **(\$0)**

Part IV: Budget Submission and Approval

	Name	Signature	Date
Student Club Representative	Mireyda Santos		
Club Advisor	Jamie Garcia Marisol Iniguez	 	10/19/20 10/19/20
ASB Officer			
Activities Director	Bryan Speed		11/3/2020
Principal	Sabrina Rodriguez		11/3/2020

Torres High School Club Application

Basic Information

Name of Club/Organization	Block T
Purpose of Club/Organization	Helping supporting all Torres sports

Club Contact Information

	Name (First and Last)	Email Address
Student Leader	Alexia Gonzalez	23alexiahg668@maderak12.org
Faculty Advisor	Carlson and Johnston	seancarlson@maderausd.org maurissajohnston@maderausd.org

Meeting Information

How often will your club meet?	1 once month
Location/Zoom Link	Gym or Zoom
Meeting Time	12:30pm or 2:45pm

Note: Club Secretary is required to take minutes of each meeting and submit them along with any approved finances to the Activities Offices

The following forms must also be submitted for consideration:

- Club Constitution
- Club Petition Roster
- Club Budget Form
- Club Advisor Contract

For Activities Office Use Only

Club Type (check one):

x	Club		Organization		Sport
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Approved by ASB On: ~~(Insert Date)~~ 11/12/20

Disapproved by ASB On: (Insert Date)

Reason for Disapproval: (List Reason)

	Print Name	Signature
ASB Officer		
Activities Director	Bryan Speed	BS 11/12/20
Principal	Sabrina Rodriquez	Sabrina Rodriquez

Torres High School Club Constitution Outline

Please use the outline below to create your club constitution.

Article I. Organization

a.) Name of Organization: Block T

b.) Purpose of Organization

a. Our goal for our club is to support all sports at Torres high school in providing help for set of games, clean up of games, running snack bar, and needing help scoring game events.

c.) Time, Place, and Frequency of Meetings

a. We will meet once a month on zoom at 2:45pm. If we come back to school we will meet in the school's gym at lunch time.

d.) Club Dues (if any) - dues can be accepted as a donation and recommended, but cannot be a requirement of participation.

a. No Dues

Article II. Authority

Abide by the Associated Student Body Constitution and Policy

Article III. Membership

a.) Membership Requirements

Students are required to have a minimum of a 2.0 gpa to join the club.

b.) Duties of Members

The duties of the members of the club are to participate in helping with Torres sports by providing help in sport set-up, clean up, score keeping, and/or snack bars.

Article IV. Officers and Elections

a.) Titles and Duties of Officers

President- Helps with voting on topics and signs documents for purchase orders.

Vice President- Will replace President duties if the President is not present.

Secretary- Writes down meeting minutes and agendas.

Treasure- Checks the balance of the clubs budget.

b.) Elections of Officers

Students will nominate students at random and nominators must win vote by 2/3 votes.

Article V.

All financial appropriations shall be made at the consent of two-thirds of the members and MUST be recorded in the minutes of the organization.
ALL minutes will be attached to any purchase order or check request.

**Torres High School
Club Petition Roster**

School Year	2020-2021
Term (Fall or Spring)	Spring,
Name of Club Advisor	Carlson and Johnston

Club Officers:

Position	Print First and Last Name
President	
Vice President	
Secretary	
Treasurer	
Other:	
Other:	

Potential Club Members:

You must have at least 8 club members to be an official recognized club at Torres High School.

Torres High School Club Budget

School Year: 2020-2021

Name of Club: (Block T) As of (date): (10/1/2020)

Part I: Revenue (add additional pages if necessary)

Revenue Description (Fundraisers, Donations... etc.)	Prior Year Budgeted Revenue	Current Year Estimated Revenue
Donations	0	\$100
Food Frenzy	0	\$150
	Total	\$0- 250

Part II: Expenditures

Expenditure Description <i>What will you spend money on?</i>	Prior Year Budgeted Revenue	Current Year Estimated Revenue
Shirts for Helpers	0	250
Flowers for Graduation	0	donations
	Total	\$250

Part III: Ending Balance

1. Total Revenue (Part 1) minus Expenditures (Part 2): (Insert Totals) 0
2. Plus carryover from prior year (ending balance on account statement): (Insert Totals) 0
3. Projected Balance (Add Lines 1 and 2): (Insert Totals) 0

Part IV: Budget Submission and Approval

	Name	Signature	Date
Student Club Representative			
Club Advisor	Carlson And Maurissa	Sean Carlson	11/12/20
ASB Officer			
Activities Director	Bryan Speed	BSR	
Principal	Sabrina Rodriquez	Sabrina Rodriquez	11/12/20

Torres High School Club Application

Basic Information

Name of Club/Organization	CSF- California Scholarship
Purpose of Club/Organization	Encouraging academic excellence and community involvement.

Club Contact Information

	Name (First and Last)	Email Address
Student Leader	Issac Enrique Cervantes	23issace582@maderak12.org
Faculty Advisor	Jennifer Cannell	jennifercannell@maderausd.org

Meeting Information

How often will your club meet?	Every two weeks - Tuesday
Location/Zoom Link	<u>Zoom Registration Link</u> Meeting ID:841 9667 7986 Password: thscsf
Meeting Time	Tuesdays at 12:30 PM

Note: Club Secretary is required to take minutes of each meeting and submit them along with any approved finances to the Activities Offices

The following forms must also be submitted for consideration:

- Club Constitution
- Club Petition Roster
- Club Budget Form
- Club Advisor Contract

For Activities Office Use Only

Club Type (check one):

X	Club		Organization		Sport
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Approved by ASB On: (~~Insert Date~~) 11/12/20
 Disapproved by ASB On: (~~Insert Date~~)
 Reason for Disapproval: (~~List Reason~~)

	Print Name	Signature
ASB Officer		
Activities Director	Bryan Speed	B.S. 11/19/20
Principal	Sabrina Rodriquez	Sabrina Rodriquez

Torres High School Club Constitution Outline

Please use the outline below to create your club constitution.

Article I. Organization

a.) Name of Organization: California Scholarship Federation - CSF

b.) Purpose of Organization

- a. The purpose of California Scholarship Federation or CSF is to promote academic excellence and to serve our community. We will recognize academic excellence at Matilda Torres High School, recognize life members at graduation, and promote community service to better the community.

c.) Time, Place, and Frequency of Meetings

- a. We will meet every two weeks on Tuesdays at lunch via the zoom link that has been posted into the CSF Google Classroom during our current virtual instruction setup. Upon the return to school, meetings will be revisited.

d.) Club Dues (if any) - dues can be accepted as a donation and recommended, but cannot be a requirement of participation.

a.

Article II. Authority

Abide by the Associated Student Body Constitution and Policy

Article III. Membership

a.) Membership Requirements

Students will need to be in good academic standing in accordance with the California Scholarship Federation guidelines. Student standing will be evaluated at the beginning of each semester (2 week period). Students will also be required to submit 10 hours of community service. (Virtual Options being investigated.)

b.) Duties of Members

Students will need to attend meetings, assist officers with fundraising and service efforts (including but not limited to the food frenzies, Club Rush, etc.) Students will log their community service hours.

Article IV. Officers and Elections

a.) Titles and Duties of Officers

President - Leads meetings, creates agendas for approval, notifies officers of any executive board meeting that are taking place. The Vice President will take over in the absence of the President and will lead the community service committee. The Secretary will take accurate minutes at any meeting and submit the meeting minutes to the club advisor within 48 hours so that they can be submitted. The Treasurer will share the budget report at meetings, will have a committee to help count and organize monies for deposit from fundraisers. The Historian will document events from the different CSF activities in digital format. The Fundraising Chair will have a committee that takes the lead on fundraising activities for the club.

b.) Elections of Officers

Officers can be self-nominated or nominated by other members. Votes will be held during club meetings. Officers will be selected during the fall semester. Officers will serve a one year term, unless an officer is no longer in good standing to be a part of CSF. This will require a mid-year, second semester election.

Article V.

All financial appropriations shall be made at the consent of two-thirds of the members and MUST be recorded in the minutes of the organization. ALL minutes will be attached to any purchase order or check request.

**Torres High School
Club Petition Roster**

School Year	2020-2021
Term (Fall or Spring)	Fall
Name of Club Advisor	Jennifer Cannell

Club Officers:

Position	Print First and Last Name
President	
Vice President	
Secretary	
Treasurer	
Other: Historian	
Other: Fundraising Chair	
Other: Club Rep	

Potential Club Members:

You must have at least 8 club members to be an official recognized club at Torres High School.

Torres High School Club Budget

School Year: 2020-2021

Name of Club: CSF As of (date): 10/15/2020

Part I: Revenue (add additional pages if necessary)

Revenue Description (Fundraisers, Donations... etc.)	Prior Year Budgeted Revenue	Current Year Estimated Revenue
Fundraising -	\$0	200
	Total	\$200

Part II: Expenditures

Expenditure Description What will you spend money on?	Prior Year Budgeted Revenue	Current Year Estimated Revenue
Graduation Cords	0	0
CSF Life Dinner	0	0
	Total	\$0

Part III: Ending Balance

1. Total Revenue (Part 1) minus Expenditures (Part 2): (200)
2. Plus carryover from prior year (ending balance on account statement): (\$0)
3. Projected Balance (Add Lines 1 and 2): (200)

Part IV: Budget Submission and Approval

	Name	Signature	Date
Student Club Representative	Alex Ramon-Gonzalez	<i>Alex Ramon-Gonzalez</i>	11/11/2020
Club Advisor	Jennifer Cannell	<i>Jennifer Cannell</i>	10/15/2020
ASB Officer			
Activities Director	Bryan Speed	<i>BS</i>	11/19/20
Principal	Sabrina Rodriguez	<i>Sabrina Rodriguez</i>	11/19/20

Torres High School Club Application

Basic Information

Name of Club/Organization	FCCLA - Family Career and Community Leaders of America.
Purpose of Club/Organization	Is a National Career and Technical Student Organization for students in Family and Consumer Science Education

Club Contact Information

	Name (First and Last)	Email Address
Student Leader	Jessica Dieguez	24jessicad543@maderak12.org
Faculty Advisor	Marianne Rock	mariannerock@maderausd.org

Meeting Information

How often will your club meet?	Officers: 2 organizational meetings a month Chapter: 2 meeting a month
Location/Zoom Link	https://meet.google.com/lookup/f6oo6v
Meeting Time	Wednesday 12:00 - 1:00

Note: Club Secretary is required to take minutes of each meeting and submit them along with any approved finances to the Activities Offices

The following forms must also be submitted for consideration:

- Club Constitution
- Club Petition Roster
- Club Budget Form
- Club Advisor Contract

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For Activities Office Use Only


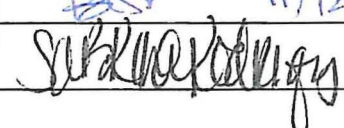
Club Type (check one):

	Club	<input checked="" type="checkbox"/>	Organization		Sport
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Approved by ASB On: (Insert Date) 11/12/20

Disapproved by ASB On: (Insert Date)

Reason for Disapproval: (List Reason)

	Print Name	Signature
ASB Officer		
Activities Director	Bryan Speed	 11/12/20
Principal	Sabrina Rodriguez	 11/12/20

Torres High School Club Constitution Outline

Please use the outline below to create your club constitution.

Article I. Organization

a.) Name of Organization:

 FCCLA

b.) Purpose of Organization

- a. To provide opportunities for personal development, and preparation for adult life.
- b. To strengthen the function of the family as a basic unit of society.
- C. To encourage democracy through cooperative action in the home and community.
- D. To encourage individual and group involvement in helping achieve global cooperation and harmony.
- E. To promote greater understanding between youth and adults.
- F. To provide opportunities for making decisions and for assuming responsibilities.
- G. To become aware of the multiple roles of men and women in today's society.
- H. To develop interest in Family and Consumer Sciences and related occupations.

c.) Time, Place, and Frequency of Meetings

a. ____ Chapter officers will meet twice a month to plan agendas for the twice a month meetings with chapter members. All meetings will be on Wednesday 12:00 - 1:00 on google meets.

d.) Club Dues (if any) - dues can be accepted as a donation and recommended, but cannot be a requirement of participation.

a. ____ There are no dues paid by members. National affiliation is paid by ASB Funds through money raised by fundraisers and FCCLA Incentive grant. _____

Article II. Authority

Abide by the Associated Student Body Constitution and Policy

Article III. Membership

a.) Membership Requirements

Any student who is taking or has taken a course in Family and Consumer Sciences related Occupations courses.

b.) Duties of Members

_Attend Chapter, Fall and Spring Leadership meetings and participate in Chapter sponsored events.

Article IV. Officers and Elections

a.) Titles and Duties of Officers

_President: Manages, officiates and leads Chapter meetings, Fall and Spring Leadership and activities. Appoints committees.

Vice President:

Fills in if the President is absent or unable to attend. Assists the President in any way possible. Attends chapter meetings, Fall and Spring Leadership and activities.

Secretary: Takes minutes and rolls and assists with membership recruitment. Attends chapter meetings along with Fall and Spring Leadership meetings and activities.

Treasurer: Prepares budget. Gives current reports and keeps financial records. Follows cash handling procedures. Attends chapter meetings, Fall and Spring Leadership and activities.

Historian: Keeps a written history of the chapter. Prepares the chapter scrapbook. Attends chapter meetings, Fall and Spring Leadership and activities.

Reporter: Reports the news of the chapter to the school, region and state. Writes bulletin notices, represents the chapter at school student council and reports information back to chapter. Attends chapter meetings, Fall and Spring Leadership meetings and

activities. _____

b.) Elections of Officers

**Initial officers completed an application and were appointed by the Advisor.
Future officers will complete the application and be elected by Chapter Members.**

Article V.

**All financial appropriations shall be made at the consent of two-thirds of
the members and MUST be recorded in the minutes of the organization.
ALL minutes will be attached to any purchase order or check request.**

**Torres High School
Club Petition Roster**

School Year	2020-2021
Term (Fall or Spring)	Fall/Spring
Name of Club Advisor	Marianne Rock

Club Officers:

Position	Print First and Last Name
President	
Vice President	
Secretary	
Treasurer	
Other: Historian	
Other: Reporter	

Potential Club Members:

You must have at least 8 club members to be an official recognized club at Torres High School.

Torres High School Club Budget

School Year: 2020-2021

Name of Club: FCCLA As of (date): 10/05/2020

Part I: Revenue (add additional pages if necessary)

Revenue Description (Fundraisers, Donations... etc.)	Prior Year Budgeted Revenue	Current Year Estimated Revenue
FCCLA Incentive Grant	N/A	\$1,666.66
Donation from MSHS FCCLA	N/A	\$1,000.00
	Total	\$2,666.66

Part II: Expenditures

Expenditure Description <i>What will you spend money on?</i>	Prior Year Budgeted Revenue	Current Year Estimated Revenue
Affiliation of approx. 30 members @ \$18.00 ea.	N/A	\$540.00
Members Official Casual T-shirts 30 @ \$10.00 ea.	N/A	\$300.00
Registration for State Leadership Conference 4 students @ \$289.00 ea.	N/A	\$1,156.00
Hotel for State Leadership \$600.00	N/A	\$600.00

	Total	\$2,596.00
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Part III: Ending Balance

1. Total Revenue (Part 1) minus Expenditures (Part 2): **\$70.66**
2. Plus carryover from prior year (ending balance on account statement): **\$0.00**
3. Projected Balance (Add Lines 1 and 2): **\$70.66**

Part IV: Budget Submission and Approval

	Name	Signature	Date
Student Club Representative	Annelise Stephens	<i>Annelise Stephens</i>	10/07/2020
Club Advisor	Marianne Rock	<i>Marianne Rock</i>	10/05/2020
ASB Officer			
Activities Director	Bryan Speed	<i>BS</i>	<i>11/12/20</i>
Principal	Sabrina Rodriguez	<i>Sabrina Rodriguez</i>	<i>11/12/20</i>

Torres High School Club Application

Basic Information

Name of Club/Organization	Robotics
Purpose of Club/Organization	The purpose of this club is to create strong minded, positive, creative and responsible individuals who want to create a better community through service projects and volunteer work whilst learning how to create and build robots.

Club Contact Information

	Name (First and Last)	Email Address
Student Leader	Cody Wilkerson	23codyw558@maderak12.org
Faculty Advisor	Vern Valmonte	vernnonvalmonte@maderausd.org

Meeting Information

How often will your club meet?	Once a month - until further notice
Location/Zoom Link	https://maderausd.zoom.us/j/86810907150
Meeting Time	2nd Wed of the Month

Note: Club Secretary is required to take minutes of each meeting and submit them along with any approved finances to the Activities Offices

The following forms must also be submitted for consideration:

- Club Constitution
- Club Petition Roster
- Club Budget Form
- Club Advisor Contract

.....
For Activities Office Use Only

Club Type (check one):

	Club	<input checked="" type="checkbox"/>	Organization		Sport
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Approved by ASB On: **(Insert Date)** 11/12/20

Disapproved by ASB On: **(Insert Date)**

Reason for Disapproval: **(List Reason)**

	Print Name	Signature
ASB Officer		
Activities Director	Bryan Speed	BS 11/12/20
Principal	Sabrina Rodriquez	Sabrina Rodriquez 11/12/20

Torres High School Club Constitution Outline

Please use the outline below to create your club constitution.

Article I. Organization

a.) Name of Organization: Robotics

b.) Purpose of Organization

The purpose of this club is to create strong minded, positive, creative and responsible individuals who want to create a better community through service projects and volunteer work whilst learning how to create and build robots.

c.) Time, Place, and Frequency of Meetings

During off-season : Afterschool in room G-103

During Season : M-F Afterschool

- Weekend hours will vary

d.) Club Dues (if any) - dues can be accepted as a donation and recommended, but cannot be a requirement of participation.

No Club dues are required

Travel Expenses will be required from those who choose to travel

Article II. Authority

Abide by the Associated Student Body Constitution and Policy

Article III. Membership

a.) Membership Requirements

- 1. Students are required to maintain a 2.0 GPA at all times.**
- 2. Students must attend 50% of all off-season meetings. The off-season is defined from the Start of the Fall Semester to the end of the Fall Semester.**
 - a. 2018 Off-Season Shop Hours**
 - i. Monday, Wednesday and Friday from 3.30 pm to 6.30pm**
 - ii. Weekly there are ~9 hours of shop time**
- 3.**
- 4. Students must attend 75% of all meetings during the Build Season in order to be *considered* for any and all travel events. Tentative dates are: January 7th (Kickoff) to April 30th (Championships).**
 - a. 2020Season Hours**
 - i. Monday - Wednesday - Thursday - Friday from 3.30 pm to 8.30pm**
 - ii. Saturday from 11am to 9pm**
 - b. All school holidays hours will be 11am to 9pm**
 - c. Weekly there are ~30 hours of shop time**
 - d. The shop will be open Tuesday (3:30-8:3- pm) and Sunday (11am to 9pm), those days are optional and can be used as Extra Credit Hours for students that wish to show up. They are not mandatory and are 100% optional.**

b.) Duties of Members

- 1. Active participation is a requirement for ALL TEAM members. Active participation includes speaking up, sharing information and ideas, listening to others, and helping out with tasks in the lab. Members who are active participants in the team are more likely to be assigned tasks they are interested in and are more likely to end up in the drive team, the pit crew, or leadership positions on the team. We want all team members to be motivated and participate at all times.**
- 2. Students are responsible for signing in and out. Failure to do so will result in ZERO hours given for that day. This will be monitored by the coaches/mentors and Mr. Valmonte closely.**

3. Students are required to clean up for 5 minutes before they leave. If a student knows his or her parents will be picking them up at 6 pm, at 5:50 pm they should ask the nearest mentor and/or team leader what they should clean up.
 - i. Failure to clean up will result in 15 minutes clean up the next day. Repeat offenses will result in parental contact and may warrant special corrective activities with parental consent.
4. Students MUST wear safety glasses at ALL times in the shop. Students who repeatedly violate this will be talked to by the mentors and may be suspended from shop activities for ONE day. Safety is our #1 concern.
5. As a team, we want each student to try their best. It is acceptable for students not to have knowledge of hand tools or anything related to robotics, BUT, we do expect students to try their best and to WANT to learn. We want to build a winning culture which comes directly from wanting to learn and improve.
6. Time worked DOES NOT mean they will be guaranteed a travel spot; active participation and hard work will play a big role in securing a travel spot.

Article IV. Officers and Elections

a.) Titles and Duties of Officers

A. President

- i. The President should preside at all meetings, unless there is a justifiable cause.

B. Vice-President

- i. The vice-president should preside in the absence of the president.

C. Secretary

- i. The secretary should take minutes at all meetings and do tasks assigned by the president.

D. Treasurer

- i. The treasurer is responsible for club fundraisers and handling funds.

E. Communication/Outreach Director

- i. Oversee all Outreach/Communications public activities

b.) Elections of Officers

Ballots will be given to members to vote for officers. Officers will be elected by majority rule.

Article V.

All financial appropriations shall be made at the consent of two-thirds of the members and **MUST** be recorded in the minutes of the organization. **ALL** minutes will be attached to any purchase order or check request.

Torres High School Club Petition Roster

School Year	2020-2021
Term (Fall or Spring)	Fall
Name of Club Advisor	Vern Valmonte

Club Officers:

Position	Print First and Last Name
President	
Vice President	
Secretary	
Treasurer	
Communication/Outreach Director	
Other:	

Potential Club Members:

You must have at least 8 club members to be an official recognized club at Torres High School.

Torres High School Club Budget

School Year: 2020-2021

Name of Club: Robotics As of (date): 9/30/2020

Part I: Revenue (add additional pages if necessary)

Revenue Description (Fundraisers, Donations... etc.)	Prior Year Budgeted Revenue	Current Year Estimated Revenue
Donations	\$3000	\$5000
Fundraiser	\$2500	\$5000
	Total	\$10,000



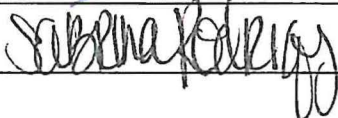
Part II: Expenditures

Expenditure Description <i>What will you spend money on?</i>	Prior Year Budgeted Revenue	Current Year Estimated Revenue
Travel (Houston)	\$10,000	\$16,000
Travel (Davis)	\$1800	\$1,8000
Travel (San Jose)	\$1,600	\$1,600
-MUSD Cal Card		
	Total	\$20,000

Part III: Ending Balance

1. Total Revenue (Part 1) minus Expenditures (Part 2): ~~(Insert Totals)~~^{\$} - 10,000
2. Plus carryover from prior year (ending balance on account statement): ~~(Insert Totals)~~^{\$} 1900
3. Projected Balance (Add Lines 1 and 2): ~~(Insert Totals)~~^{\$} 9,000

Part IV: Budget Submission and Approval

	Name	Signature	Date
Student Club Representative			
Club Advisor	Vern Valmonte		11/9/20
ASB Officer			
Activities Director	Bryan Speed		11/12/20
Principal	Sabrina Rodriquez		11/12/20